BROADWELL PARISH COUNCIL

to members of broadwell parish council

Councillors are hereby summoned to the ordinary meeting of Broadwell Parish Council at the Village Hall, Millbrook Ley, on Wednesday September 23rd 2026 at 7 p.m. to transact the business below. Members of the public are welcome to attend and address the council at item 5 on the agenda.

J. A Carter
Clerk to Broadwell Parish Council **Published: 14th September 2026**

1.	To receive and consider apologies for absence
2.	To receive Declarations of Interest on agenda items (Localism Act 2011)
3.	To approve the minutes of the ordinary Parish Council meeting held July 1st 2026
4.	To receive reports from Cotswold District and Gloucestershire County Councillors
5.	To receive comments and concerns from the public. *Note:* *Individuals will be allowed 3 minutes (SO 3(e) and SO 3(f)); the period of time designated for public participation at a meeting in accordance with SO 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.*
6.	**Land Registry** To receive an update and approve any actions To approve the statutory declarations relating to the registration of parish land To consider giving Cllr Emma Ashton authority to sign land registration documents on behalf of the council
7.	**Playground Equipment** To receive safety inspection reports and approve any actions, including the annual review of the Play Area Inspection Record
8.	**Defibrillator** To receive an update on the British Heart Foundation grant application (September 1st intake)
9.	Mowing Arrangements 2026: to note any update
10.	Fox Pub Car Park: to note any update on matters raised at the July meeting
11.	**Highways and Village Maintenance** To update on outstanding matters and to consider actions on new matters raised: Site meeting with Highways Officers / resident's flooding concern Village Gates — funding update
12.	**Governance** To review and approve the following policies and documents (per the Governance Policy Calendar): Code of Conduct Publication Scheme

	Data Protection Policy (IT Policy) Privacy Notices Appointment of Internal Auditor for 2026/27 — independence confirmation
13.	**Finance** i. To receive and approve the bank statements (as circulated) ii. To receive and approve the bank reconciliation (as circulated) iii. To approve payments and note receipts (as circulated) iv. To note confirmation of the Cambridge & Counties one-year fixed-rate business bond (£10,000)
14.	**Planning Matters** To consider planning applications received since the last meeting To consider any planning applications received following publication of the agenda
15.	**Cotswold District Local Plan Consultation (standing item)** To receive an update and consider actions
16.	**Broadwell Village Plan Working Group (standing item)** To receive an update
17.	**Approval of the Village Plan** To consider approval of the Broadwell Village Plan and next steps, including registration with Cotswold District Council
18.	For Information Only: matters to be brought to the attention of the council and for consideration for future meetings. *Note: no decisions can be made on matters raised*
19.	To confirm the date of the next council meeting: Wednesday November 4th 2026

Clerk: Jane Carter, Park View, Honington, Shipston on Stour CV36 5AA
Telephone: 07918 636841. Email: clerk@broadwellparishcouncil.gov.uk